



## CONSULATE OF NEPAL Perth, Western Australia

**TELEPHONE** +61 (8) 9535 6999  
**EMAIL** [info@consulateofnepal.org.au](mailto:info@consulateofnepal.org.au)  
**WEB** [www.consulateofnepal.org.au](http://www.consulateofnepal.org.au)

**POSTAL ADDRESS:**  
PO BOX 1923,  
MANDURAH, WA 6210

**OFFICE ADDRESS:**  
Australia Asia House  
275 Stirling Street,  
PERTH, WA, 6000



### CHECKLIST – Applying for Tourist Visa to Nepal

Please ensure that you have included all of the following items with your application:

- One (1) fully completed and signed visa application form for each person travelling.
- Current passport valid for at least 6 months (*If you are the holder of a **Travel Document or Certificate of Identity** you must apply through the **Embassy of Nepal in Canberra***)
- One (1) recent passport-size photograph attached to the application form.
- Visa fee, as indicated below, in the form of cash, money order or bank cheque. If paying by bank cheque or money order please make payable to: **Consulate of Nepal**  
*We cannot accept personal cheques and **DO NOT** have credit card, Eftpos or EFT facilities.*
- If applying via post, please use Registered or Platinum Express Post envelopes and include a return self-addressed Registered Post/Platinum Express Post envelope (this will ensure your passport will be signed for and easily tracked).
- If applicant is under 18**, and has signed their passport, the applicant and preferably both Parent/s (or Guardian/s), must all sign the attached form with Parent/s (or Guardian/s) providing a form of identification (eg – copy of passport).
- If the applicant is not old enough to sign their passport** (i.e. NO SIGNATURE in passport) both Parent/s (or Guardian/s), must sign and provide a copy of their identification (eg – copy of passport)

### VISA FEES (with effect 17 July 2019)

VISA TYPE	VALIDITY	FEE
15 Day Multiple Entry	Valid for 15 days from date of arrival	<b>AU\$60.00</b> <i>For on the spot or urgent processing add \$25.00</i>
30 Day Multiple Entry	Valid for 30 days from date of arrival	<b>AU\$96.00</b> <i>For on the spot or urgent processing add \$25.00</i>
90 Day Multiple Entry	Valid for 90 days from date of arrival	<b>AU\$240.00</b> <i>For on the spot or urgent processing add \$25.00</i>

**Please note:**

- Visas must be used within 6 months of the date of issue.
- Visa once issued cannot be withdrawn and visa fee will not be refunded after visa is issued.
- **Children under the age of 10** must still apply for a visa but will not be charged the cost for regular visa processing. **However, an on the spot visa fee of \$25 will apply if urgent processing is required.**

### HOW TO APPLY

#### Applying in Person

Please commence the process by contacting the Honorary Consul for the options and appointment times. Visas may take **up to 2 weeks** to process. The Consulate Office will contact you once your visa application has been processed. Alternately you can provide a self-addressed Express Post, Registered Post or Platinum Express Post envelope for the Consulate to return your passport upon completion of the visa process. For an additional cost of \$10 the Consulate can supply a suitable envelope for postage.

**On the spot visas** can be processed at the Consulate by appointment with the Honorary Consul.

#### Applying by Post

Please mail all your documents, including your passport, visa application form, payment and return self-addressed envelope (as per the checklist above) including the correct, paid postage, to:

**Consulate of Nepal, PO Box 1923, MANDURAH 6210, WA**



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**Application for Tourist Visa to Nepal**

Please complete all sections of the form in **BLOCK LETTERS**.

<b>A</b>	<b>YOU ARE APPLYING FOR</b> <input type="checkbox"/> 15 Day Multiple Entry Visa <input type="checkbox"/> 30 Day Multiple Entry Visa <input type="checkbox"/> 90 Day Multiple Entry Visa
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<b>B YOUR PERSONAL DETAILS</b>			
<b>Family Name:</b> <i>(as stated in your passport)</i>			Please affix a recent Passport size photo
<b>Given Name(s):</b> <i>(as stated in your passport)</i>			
<b>Date of Birth:</b> <i>(dd/mm/yyyy)</i>	<b>Age:</b>	<b>Country of Birth:</b>	
<b>Occupation:</b>		<b>Nationality:</b>	
<b>Marital Status:</b>			

<b>C YOUR CONTACT DETAILS</b>		
<b>Residential address</b>		
<b>Street Address:</b>		
<b>Suburb:</b>	<b>State:</b>	<b>Postcode:</b>
<b>Telephone: Work</b> (    )	<b>Home:</b> (    )	<b>Mobile:</b>
<b>Email:</b>		
<b>Mailing address (if different from above)</b>		
<b>PO Box/ Street Address:</b>		
<b>Suburb:</b>	<b>State:</b>	<b>Postcode:</b>

<b>D YOUR PASSPORT DETAILS</b>		
<b>Passport number:</b>	<b>Date of issue:</b>	<b>Date of expiry:</b>
<b>Country of passport:</b>	<b>Issuing authority/ Place of issue:</b>	

<b>E YOUR TRAVEL DETAILS</b>		
<b>Date of arrival in Nepal:</b>	<b>Length of stay in Nepal:</b>	<b>Mode of Travel and Entry Point</b>
<b>Address in Nepal</b>		



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**F MINORS TRAVELLING WITH THE SAME PASSPORT**

If you are accompanied by minors travelling **with the same passport**, please provide their details below:

Minor's Full Names	Gender (M/F)	Date of Birth	Relation

<b>Signature of applicant</b> (& Parent/s (or Guardian/s) if applicant is under 18):	<b>Date:</b>
If you intend to have your Passport collected by another person, please nominate the person authorised to collect your Passport on your behalf.	<b>Name:</b>

<b>OFFICE USE ONLY</b>	Visa collection: <input type="checkbox"/> Express Post <input type="checkbox"/> Registered Post <input type="checkbox"/> VisaLink <input type="checkbox"/> On the Spot <input type="checkbox"/> Pick up <input type="checkbox"/> Travel Agent	Ex Post / Reg. Post No:
Amount Paid: \$	Payment made by <input type="checkbox"/> Cash <input type="checkbox"/> Cheque M/O	MO/Cheque No:
Day Passport Received:    Mon        Tue        Wed        Thu        Fri	Date Received:	
Visa Number:	Date of Issue:	Issuing Officer



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Dear Madam / Sir,

Thank you very much for your enquiry about acquiring a Tourist Entry Visa to enter the fascinating country of Nepal.

Please find attached an Application Form, which includes an information sheet, for a Tourist Visa. The Visa issued is a 'Multiple Entry Visa' for either 15, 30 or 90 days, and is valid for 6 months from the date of issue.

The simplest and quickest way to get a Visa is 'in person' by attending the Consulate Office. The Consulate is located in Australia Asia House at 275 Stirling Street Perth, on the corner of Bulwer Street. There is two-hour free parking available in Bulwer Street.

By getting your visa from the office, there is no waiting or postage involved and you do not lose sight of your passport. The process takes only a few minutes, and the approved visa is complete and in your passport.

I almost always attend the office on Wednesdays from 10.15 to 12.30 and am available to issue visas 'on the spot'. Please note the \$25 fee for 'on the spot' processing.

Whilst an appointment is not a requirement during those hours, it is highly advisable to ring to ensure that you are not clashing with an appointment and have to wait.

Other ways of acquiring a visa are:

- by using the mail process described on the application form;
- by arranging a meeting at a time and place of our mutual agreement; or
- by ringing me to arrange an appointment at the office on another day, Monday to Thursday from 10.30AM to 2.30PM.
- If you live south of Perth, it may be convenient for you to visit my residence in Halls Head to have the visa issued.

### **In order to ensure the process is efficient and accurate;**

- just in case an alteration to our arrangement becomes necessary, include a contact phone number and your date of departure from Perth.
- when printing the form please check to ensure that the whole of the form, especially the lower 'OFFICE USE ONLY' lines have been printed;
- if the applicant is a minor, aged under 18, ensure that both the 'minor' applicant and at least one parent or guardian sign the form; and have proof of the parent's signature by either Driver's Licence or Passport; and finally
- have the passport photo adhered to the form prior to attending the office.



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As well as the above, **MOST IMPORTANTLY**, and finally

- *CHECK THE FORM* to ensure that *ALL* required information is provided. If all the required information is not provided, then I am not authorised to issue the visa.

Please note that when attending the Consulate, it is NOT necessary for the visa applicant to be present. A parent / guardian or representative is sufficient. It is advisable to allow at least two weeks prior to travel to ensure getting a visa on time. I am the only member of staff at the Consulate.

I look forward to hearing from you in due course and perhaps meeting you at the Consulate.

Will you please acknowledge receipt of this email and include a contact telephone number?

Regards and best wishes,

Fred Brown  
Honorary Consul of Nepal for Western Australia

Tel: +61 (8) 9535 6999